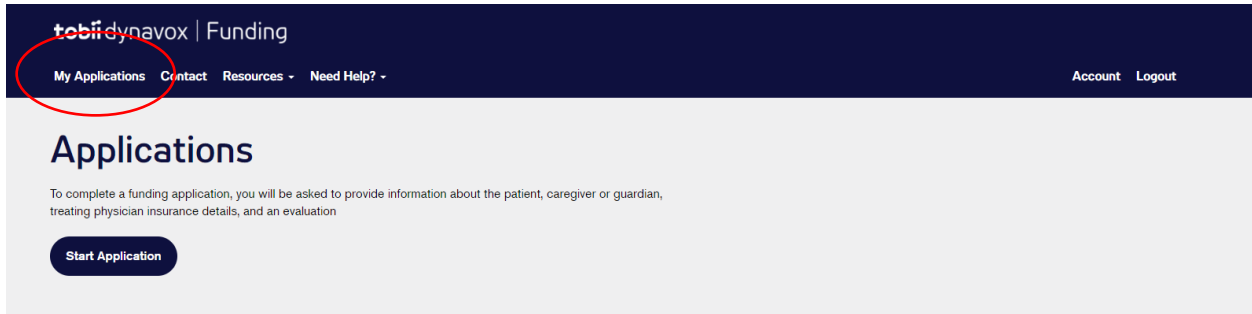


How to create a new case for the same patient

A. Under My Applications



The screenshot shows the top navigation bar of the Tobii Dynavox Funding application. The 'My Applications' link is circled in red. Below the navigation bar, the page title is 'Applications'. A sub-header explains that completing a funding application requires providing patient, caregiver, and insurance information. A 'Start Application' button is visible.

Showing 1 to 2 of 2 entries

View archived applications

REMOVE SELECTED FROM DASHBOARD

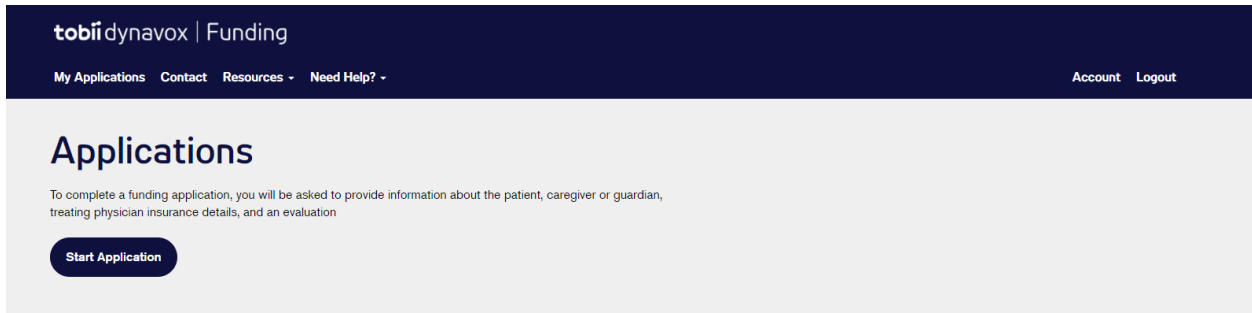
Search:

<input type="checkbox"/>	Client	Created	Last Modified	Type	Completion	Status	Created By	Rep	SLP	Actions	Download
<input type="checkbox"/>	GEORGE WASHINGTON	01/02/2025	01/07/2025	Trial/Purchase	92%	Send to Tobii Dynavox	ascull@gmail.com	mark.sauka@tobidynavox.com	ascull@gmail.com	<input type="button" value="v"/>	<input type="button" value="d"/>
<input type="checkbox"/>	HARRY POTTER	12/04/2024	12/04/2024	Purchase	27%	Not yet submitted	ascull@gmail.com		ascull@gmail.com	<input type="button" value="v"/>	<input type="button" value="d"/>

Showing 1 to 2 of 2 entries

Previous Next

B. Find your client's case



This screenshot is identical to the one above, showing the 'My Applications' menu circled in red. The table below it lists the same two applications.

Showing 1 to 2 of 2 entries

View archived applications

REMOVE SELECTED FROM DASHBOARD

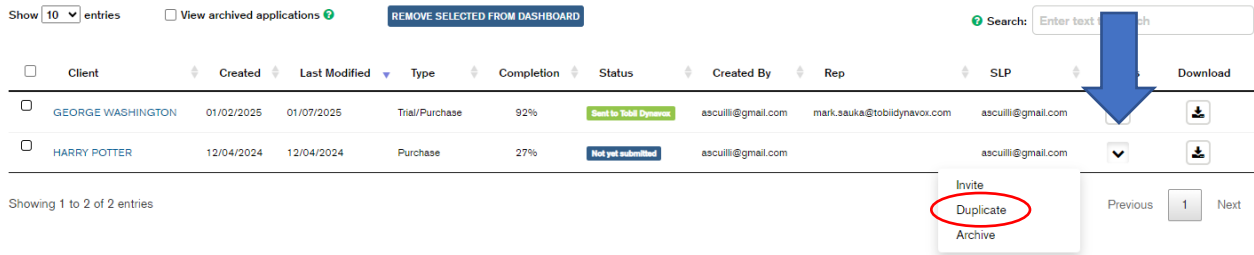
Search:

<input type="checkbox"/>	Client	Created	Last Modified	Type	Completion	Status	Created By	Rep	SLP	Actions	Download
<input type="checkbox"/>	GEORGE WASHINGTON	01/02/2025	01/07/2025	Trial/Purchase	92%	Send to Tobii Dynavox	ascull@gmail.com	mark.sauka@tobidynavox.com	ascull@gmail.com	<input type="button" value="v"/>	<input type="button" value="d"/>
<input type="checkbox"/>	HARRY POTTER	12/04/2024	12/04/2024	Purchase	27%	Not yet submitted	ascull@gmail.com		ascull@gmail.com	<input type="button" value="v"/>	<input type="button" value="d"/>

Showing 1 to 2 of 2 entries

Previous Next

C. Select the drop down arrow under Actions and choose "Duplicate"



D. A prompt box will appear to select different options. Choose

Copy application or clone evaluation

To save time you can choose to copy an existing application, which is best if you are creating a new application for the same patient. Or you can clone your evaluation section to be used as part of an application for a new patient.

Choose the application type:

Purchase

Choose the application type:

Purchase

Trial

Repair

Accessory

Copy application (Existing patient)

Clone evaluation (New patient)

Check which data would you like to transfer to the application

Evaluation

Check which documents you would like to transfer to the new application

Document Name	Document Type
---------------	---------------

Create

E. Select the documents you want to bring over, and then hit create.

NOTE: If doing a device purchase after the trial, you do not need to bring over the trial agreement or any unsigned evaluations.

F. Once you click the create button, the application will appear for you to work on. If nothing has changed with the client's demographic information, you can go directly to the Equipment Recommendation Tab

tobii dynavox | Funding

My Applications Contact Resources - Need Help? - Account Logout

Client: Harry Potter **Status:** Not yet submitted

Client Information - Equipment Recommendation

Use this section to select the device recommended for the patient. Please ensure to complete any details on accessories that will also be needed, including selecting a mount option if required. This information will ensure the correct equipment is quoted. Please note that this section is not the actual quote.

Please note that the details provided in this section will not be shown in the speech evaluation section. All rationale for accessories must be listed in the speech evaluation.

Application Type
Purchase

Speech Generating Device (SGD)*
TD Navio Midi

Navio Protective Case Color
Blue

Please list accessories below

Keyguard

Spell check

Select up to one mount option

Wheelchair Mount*
 Yes No

Table Mount*
 Yes No

Floor Stand*
 Yes No

Universal Mount*
 Yes No

Save Next >

Fields marked with an asterisk * are required for the application to be complete (you can save your progress and return to enter the required fields later).

G. To change the application to the new type you will need to update the options:

1. Choose application type from drop down (Purchase, Trial/Purchase, Repair, Accessory)



2. Choose specific device recommended from Speech Generating Device (SGD) drop down, and additional Protective Case Color if prompted (only applicable for Navio devices)

3. List any additional accessories recommended in the text box

4. If mounting is required, choose one option from the list. If no mount equipment is necessary, select No for all options.

E. Make sure to choose NEXT (if continuing at this time) or SAVE (to come back later). It will change the new application to your new request that you need for this patient. Now you have your new application to process your new request for your client.